

HOW TO LOGIN AND UPLOAD PRESENTATIONS

 *15th International*
THYROID CONGRESS
and
85th Annual Meeting of the ATA
OCTOBER 18-23, 2015
Lake Buena Vista, Florida

Walt Disney World Swan and Dolphin Resort

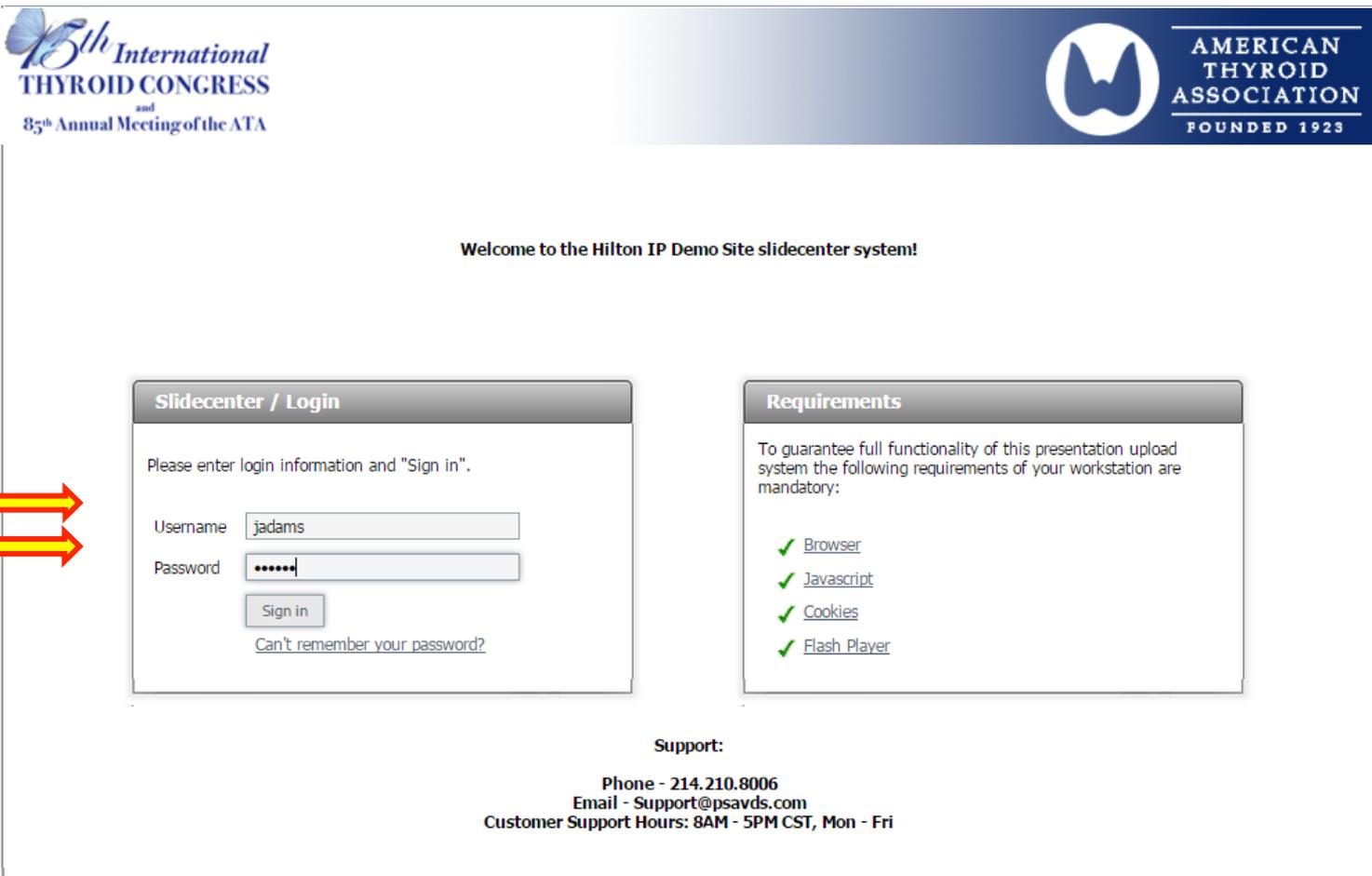


www.ITC2015.thyroid.org

Sponsored by the ATA | Co-sponsored by the ATA, AOTA, ETA and LATS

Step 1:

On the left side, there will be a spot to type in your login credentials. Login Credentials will be provided in the Speaker Ready Room. Enter your username and password in the provided fields. Then, click “Sign In” to enter the presentation upload Site.



The screenshot shows the login interface for the Hilton IP Demo Site slidecenter system. At the top left is the logo for the 15th International Thyroid Congress and 85th Annual Meeting of the ATA. At the top right is the American Thyroid Association logo, founded in 1923. The main heading reads "Welcome to the Hilton IP Demo Site slidecenter system!". Below this are two panels: "Slidecenter / Login" and "Requirements". The "Slidecenter / Login" panel contains a message "Please enter login information and 'Sign in'." followed by input fields for "Username" (containing "jadams") and "Password" (containing "*****"). A "Sign in" button is present, along with a link "Can't remember your password?". Two red arrows point to the Username and Password fields. The "Requirements" panel lists mandatory workstation requirements: Browser, Javascript, Cookies, and Flash Player, each with a green checkmark. At the bottom, support information is provided: "Support: Phone - 214.210.8006, Email - Support@psavds.com, Customer Support Hours: 8AM - 5PM CST, Mon - Fri".

15th International THYROID CONGRESS
and
85th Annual Meeting of the ATA

AMERICAN THYROID ASSOCIATION
FOUNDED 1923

Welcome to the Hilton IP Demo Site slidecenter system!

Slidecenter / Login

Please enter login information and "Sign in".

Username

Password

[Can't remember your password?](#)

Requirements

To guarantee full functionality of this presentation upload system the following requirements of your workstation are mandatory:

- ✓ [Browser](#)
- ✓ [Javascript](#)
- ✓ [Cookies](#)
- ✓ [Flash Player](#)

Support:

Phone - 214.210.8006
Email - Support@psavds.com
Customer Support Hours: 8AM - 5PM CST, Mon - Fri

Step 2:

Scroll down to the presentation you wish to upload to and click the “Upload files” button.

Note: There is information to the right of the page for your assistance.

Hilton IP Demo Site J. Adams [Presenter] [Logout](#)

[My Presentations](#) [My Profile](#)

  **AMERICAN THYROID ASSOCIATION**
FOUNDED 1923

Not uploaded (5 of 5)

List of your missing presentations

5 presentations are missing!

200 - United States Declaration of Independence in 1776

Session E-101 - Interest Groups and Congress
in East Wing on 01/05/2015 (09:00 AM - 12:30 PM)

Presentation by J. Adams, T. Jefferson as 1st presentation of 5.
Estimated start time is 09:00, your speaking time is 70 MinutesPresentation Time Add Info.

[Upload files](#)

200 - United States Declaration of Independence in 1776

Session E-101 - Interest Groups and Congress
in East Wing on 01/05/2015 (09:00 AM - 12:30 PM)

Presentation by G. Washington, J. Adams, J. Quincy Adams as 2nd presentation of 5.
Estimated start time is 10:10, your speaking time is 70 MinutesPresentation Time Add Info.

[Upload files](#)

440 - Introduction and Disclosure

Help

Presentation Files

- To upload a file please click the "Upload Files" button and follow further instructions in the upcoming window.
- To view a file click the filename in the list of your presentation files.
- To delete a file click the delete icon in the same row as the filename.

The "Upload Summary" shows you the total number and size of your uploaded files. Use the "Delete all" button to delete every file you have uploaded so far.

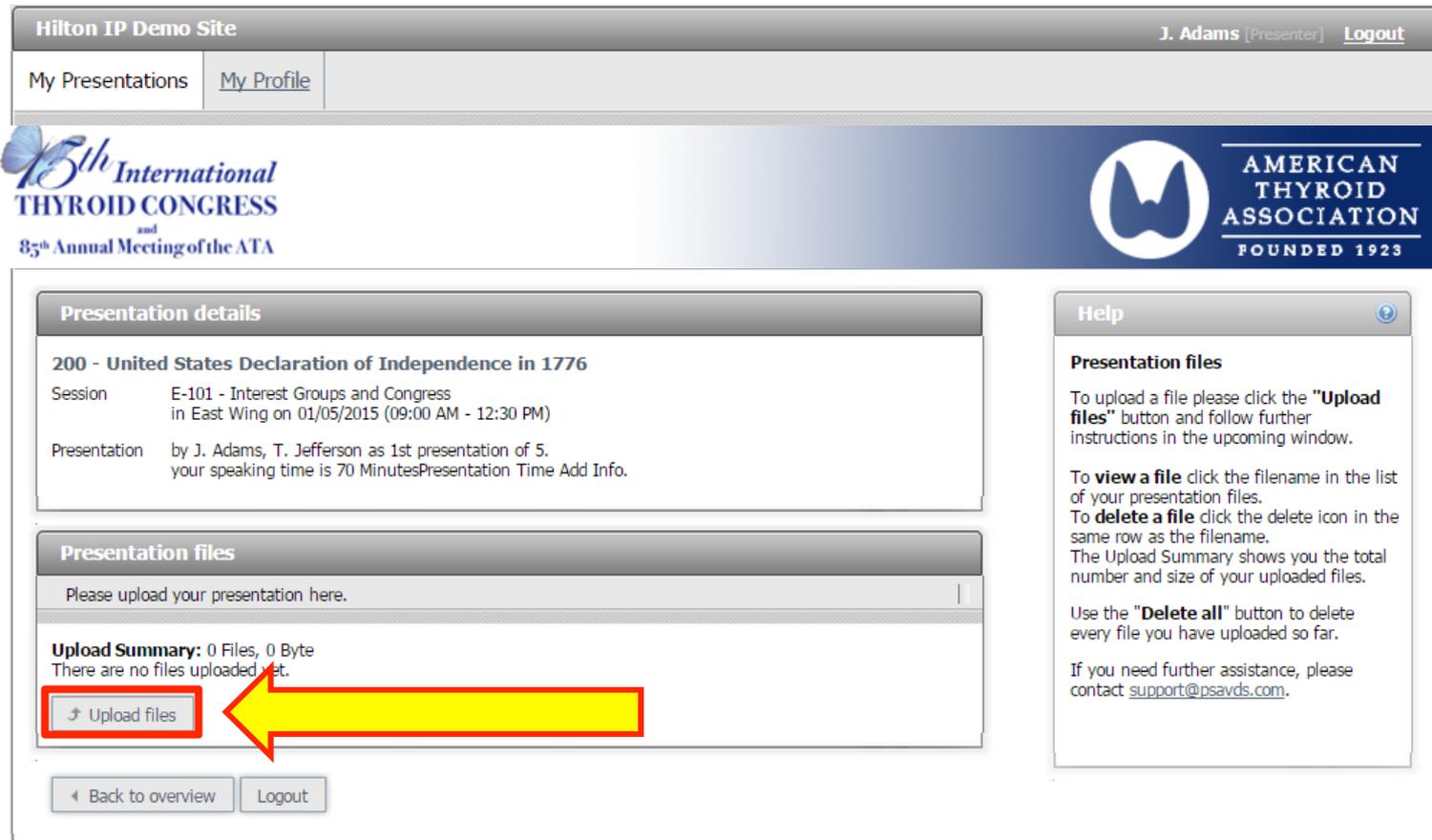
Viewing presentation files with audio or video:

Please note that the "View Presentation" button will not play the audio or video slides in your presentation file. You will need to review these slides on site at the speaker ready room.

For any questions or concerns, please contact our support staff at support@psavds.com

Step 3:

You will be brought to a new page where you can upload files for the specific presentation. Click “Upload files” to start uploading your presentation.



Hilton IP Demo Site J. Adams [Presenter] [Logout](#)

[My Presentations](#) [My Profile](#)

 **15th International THYROID CONGRESS**
and
85th Annual Meeting of the ATA



Presentation details

200 - United States Declaration of Independence in 1776

Session E-101 - Interest Groups and Congress
in East Wing on 01/05/2015 (09:00 AM - 12:30 PM)

Presentation by J. Adams, T. Jefferson as 1st presentation of 5.
your speaking time is 70 MinutesPresentation Time Add Info.

Presentation files

Please upload your presentation here.

Upload Summary: 0 Files, 0 Byte
There are no files uploaded yet.

[Upload files](#)

[Back to overview](#) [Logout](#)

Help

Presentation files

To upload a file please click the “**Upload files**” button and follow further instructions in the upcoming window.

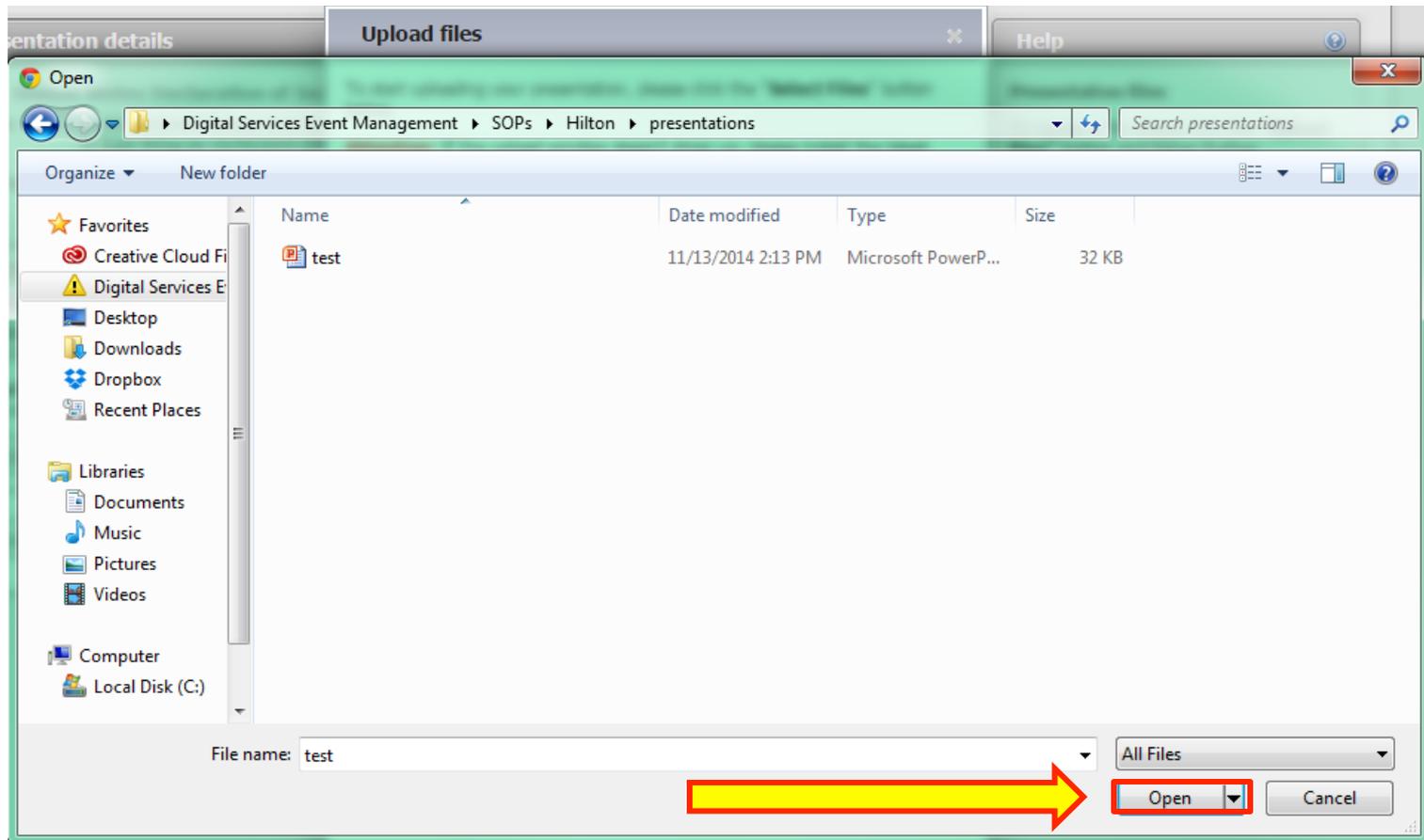
To **view a file** click the filename in the list of your presentation files.
To **delete a file** click the delete icon in the same row as the filename.
The Upload Summary shows you the total number and size of your uploaded files.

Use the “**Delete all**” button to delete every file you have uploaded so far.

If you need further assistance, please contact support@psavds.com.

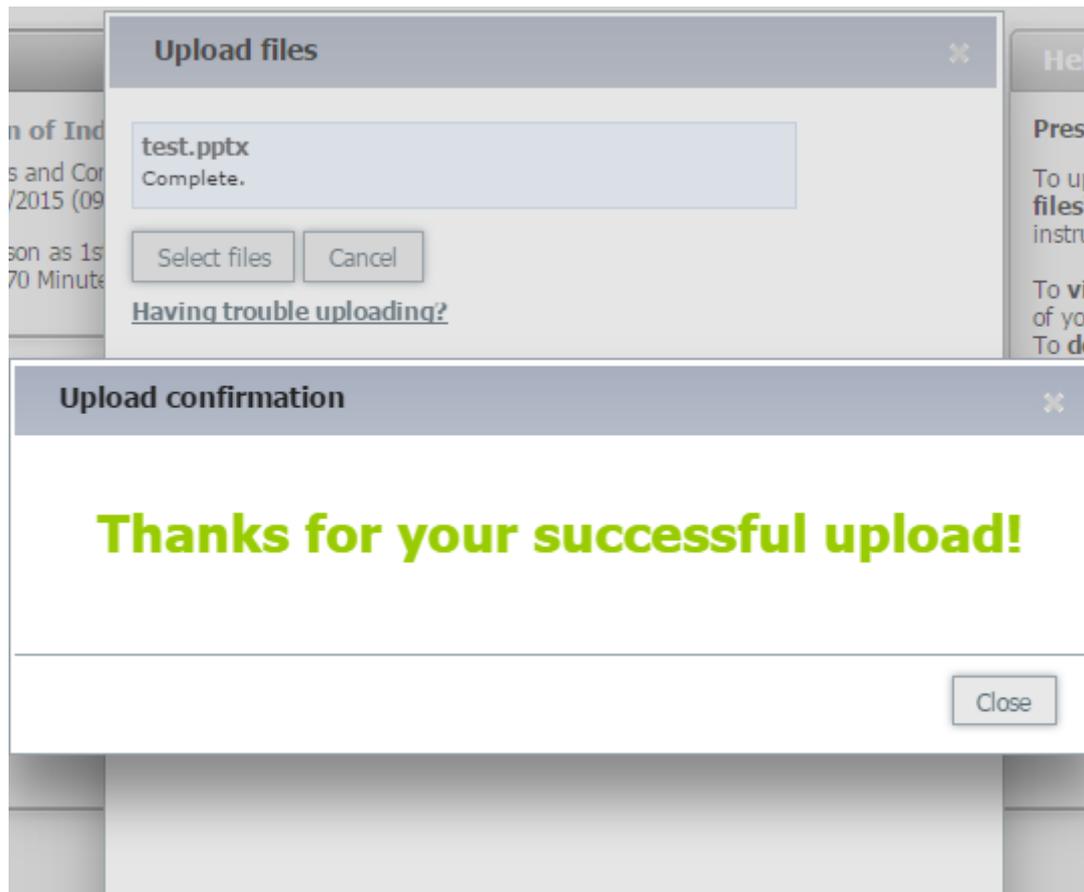
Step 5:

Select the presentation you wish to upload and click the “Open” button.



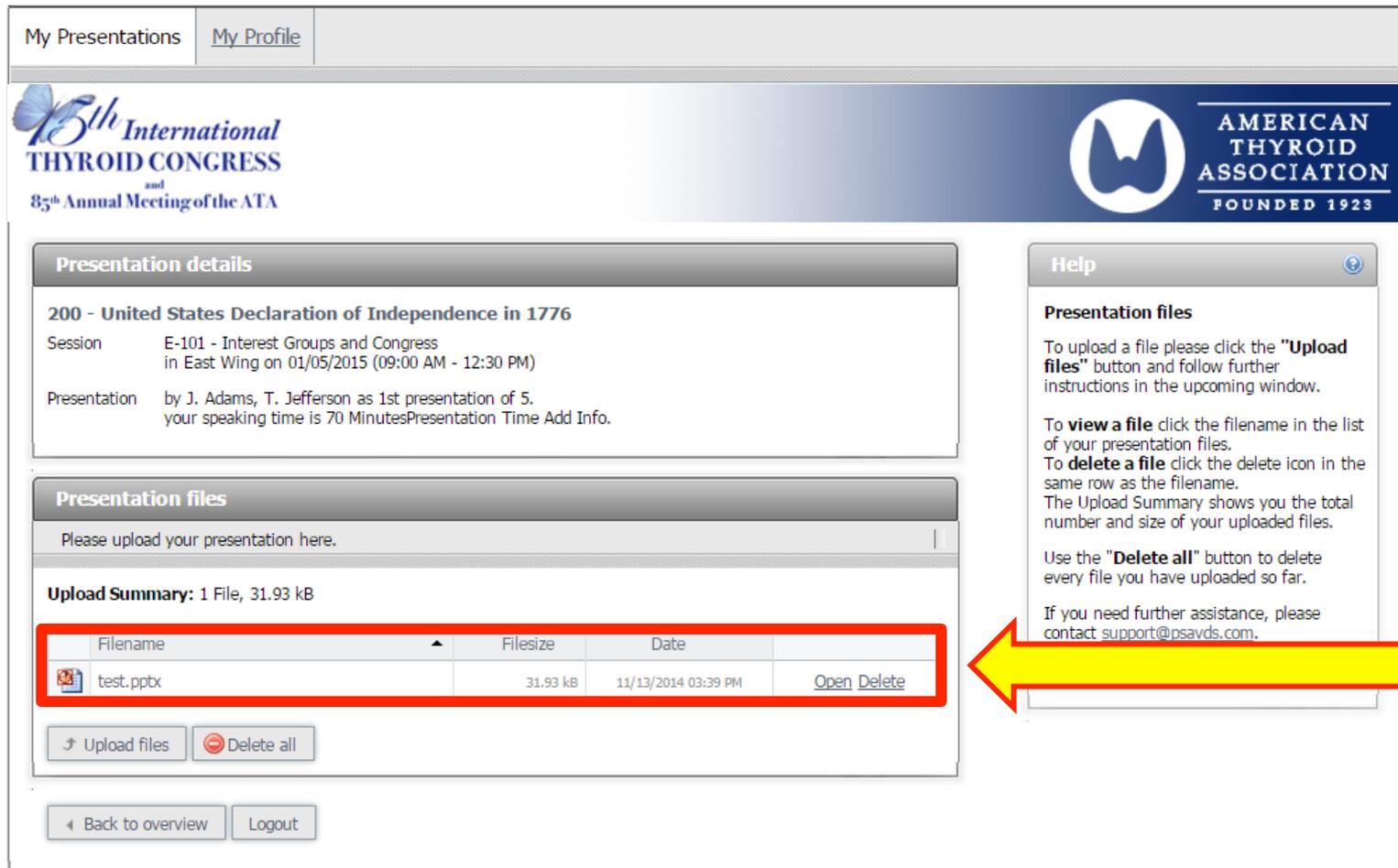
Step 5 continued:

Once you have selected the file you wish to upload, a progress bar will appear. If your presentation was uploaded successfully, another dialog box will appear confirming your upload.



Step 6:

After uploading your presentation, you will be brought back to the presentation's upload page. You will see a slot with the presentation you uploaded in it. This confirms that your presentation has been successfully upload to the system.



My Presentations [My Profile](#)

13th International THYROID CONGRESS
and
85th Annual Meeting of the ATA

AMERICAN THYROID ASSOCIATION
FOUNDED 1923

Presentation details

200 - United States Declaration of Independence in 1776

Session E-101 - Interest Groups and Congress
in East Wing on 01/05/2015 (09:00 AM - 12:30 PM)

Presentation by J. Adams, T. Jefferson as 1st presentation of 5.
your speaking time is 70 MinutesPresentation Time Add Info.

Presentation files

Please upload your presentation here.

Upload Summary: 1 File, 31.93 kB

Filename	Filesize	Date	
 test.pptx	31.93 kB	11/13/2014 03:39 PM	Open Delete

[Upload files](#) [Delete all](#)

[Back to overview](#) [Logout](#)

Help

Presentation files

To upload a file please click the **"Upload files"** button and follow further instructions in the upcoming window.

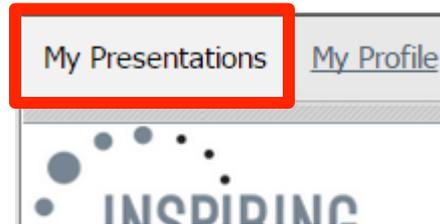
To **view a file** click the filename in the list of your presentation files.
To **delete a file** click the delete icon in the same row as the filename.
The Upload Summary shows you the total number and size of your uploaded files.

Use the **"Delete all"** button to delete every file you have uploaded so far.

If you need further assistance, please contact support@psavds.com.

Step 7:

Once you have uploaded your files, you can click the “My Presentations” button to the top right of the screen and you will be brought back to your main presentation upload page.



You will notice the presentation you have just uploaded to is now highlighted as green and says it has been uploaded. This further confirms you have successfully uploaded your presentation.

Uploaded (1 of 5)

List of your uploaded presentations

1 uploaded presentation.

200 - United States Declaration of Independence in 1776

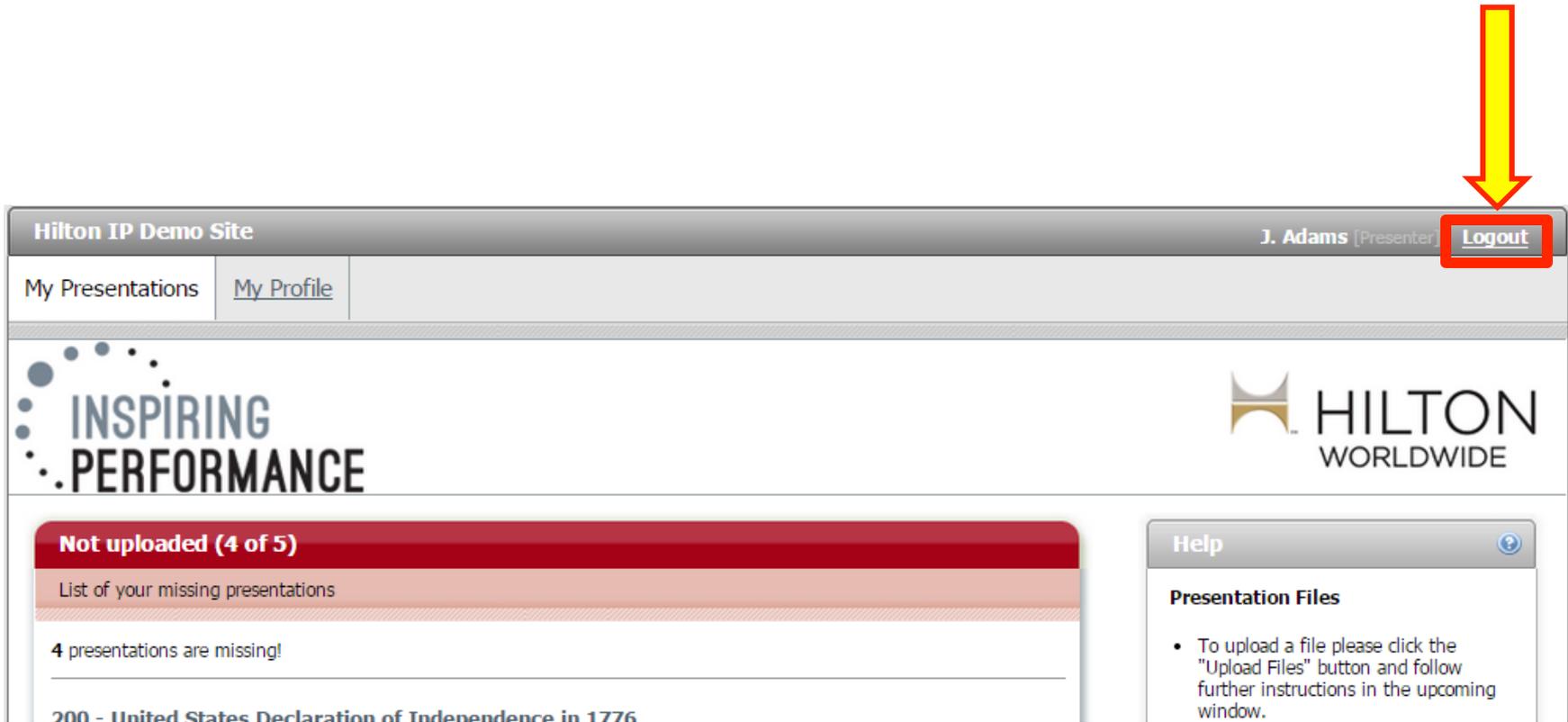
Session E-101 - Interest Groups and Congress
in East Wing on 01/05/2015 (09:00 AM - 12:30 PM)

Presentation by J. Adams, T. Jefferson as 1st presentation of 5.
Estimated start time is 09:00, your speaking time is 70 MinutesPresentation Time Add Info.

Uploaded files

Step 8:

Once you have uploaded your presentation and made all the necessary changes, you may log out of website. You may log back in at any point before the due date and upload new or updated presentations and other files.



The screenshot displays the Hilton IP Demo Site interface. At the top, the site name "Hilton IP Demo Site" is on the left, and the user's name "J. Adams [Presenter]" is on the right. A "Logout" button is located in the top right corner, highlighted with a red rectangular box. A large yellow arrow with a red outline points downwards towards this button. Below the navigation bar, there are two tabs: "My Presentations" and "My Profile". The main content area features the "INSPIRING PERFORMANCE" logo on the left and the "HILTON WORLDWIDE" logo on the right. A red banner at the top of the main content area reads "Not uploaded (4 of 5)". Below this banner, a section titled "List of your missing presentations" contains the text "4 presentations are missing!". A list item is partially visible: "200 - United States Declaration of Independence in 1776". On the right side, there is a "Help" section with a "Presentation Files" sub-section. The "Presentation Files" section contains a bullet point: "To upload a file please click the 'Upload Files' button and follow further instructions in the upcoming window."

If you experience any issues while going through the steps,
please contact the Digital Services Support Line.

Email: Support@psavds.com

Phone: 214-210-8006

Phone line is open from 8:00 AM to 5:00 PM Central Standard
Time Monday-Friday

(Please specify the conference you are associated with)

