



## 2015 Trainee Poster Contest

The American Thyroid Association (ATA) Trainees and Career Advancement committee will be hosting the **3rd Annual Trainee Poster Contest** for trainees who are first authors and/or presenters on posters to be presented at the 15<sup>th</sup> International Thyroid Congress taking place at the WDW Swan & Dolphin from October 18-23, 2015. New this year we will have two rounds of review for the poster contest. The first round will take place electronically and the second round will take place on site with 80 selected finalists.

- Round 1- Electronic Poster Submission and Review
  - **Upload Electronic Poster by September 21, 2015**
  - **Review September 23 – October 5, 2015**
  - **Notifications will be sent by October 7**
- Round 2 – 80 finalists will be selected from the first round to be judged onsite.

15<sup>th</sup> ITC Sister Society members and leaders will be judging the electronic posters, speaking to the trainee presenter's onsite, and evaluating abstracts for scientific merit and presentation. The winning abstract posters will be featured on the ATA Trainees' Corner Website and will be announced at the 15th International Thyroid Congress from October 18 – 23, 2015 at the Walt Disney World Swan and Dolphin Resort in Orlando, Florida. After the 15<sup>th</sup> ITC, the awarded posters will be recognized on the ATA Trainees' Corner Website, the ATA member electronic newsletter SIGNAL, and winners will be mailed an award certificate.

The electronic poster submission site is now open. The deadline to submit your electronic poster is **Monday, September 21**. We will send a follow up email with the link to upload your electronic poster and instructions. Please take a brief moment to review the instructions and requirements noted below.

**We look forward to reviewing your poster!**

## Requirements to Participate

- First author and/or presenter must be a trainee. Trainees are defined as current clinical or surgical residents/fellows in a training program, basic-science postdoctoral fellows, medical students in an accredited MD granting program or graduates student in a PhD granting program.
- First author and presenter may be the same person but not required to be; however, must be a trainee.
- Must have a poster or short oral communication with poster on the ITC program.
- If you are interested in participating in the 15<sup>th</sup> ITC Trainee Poster Contest please upload your electronic poster no later than **Monday, September 21, 2015**.

## Instructions for Electronic Poster Creation and Upload

### A. Create your e-poster with PowerPoint or any other software (one slide) to be transferred to PDF:

- Note this does not need to be the final version of your poster
- Number of pages (slides): one (1)
- Do not use animated effects, “animations” and videos.
- Must be uploaded as a PDF

Save file in the following format so that we can easily identify your poster: **FINAL ID\_CATEGORY\_TYPE\_LAST NAME**. (e.g. **456\_Thyroid Hormone Action\_Translational\_Cano**)

### B. Submission of your e-poster (Instructions to come after we configure the site)

1. Login with your ATA Membership Credentials or Create an Account
2. Select “Discussion” for the “2015 Trainee Poster Contest”
3. Select your Discussion section based on your abstract category and type or Case Study (ie. Thyroid Cancer Clinical)
4. Click on “Create a New Topic”
5. In the “Title” field enter the details of your poster in the following format: **FINAL ID\_CATEGORY\_TYPE\_LAST NAME**. (e.g. **92\_Autoimmunity\_Case Study\_Cano**)
6. In the “Body” field enter your: **CONTROL ID – TITLE** (e.g. **239756 – Thyroid Cancer in Children**)
7. Click “Manage Attachments”
8. Select “New” and the file type Adobe
9. Select “File” that is saved as: **“FINAL ID\_CATEGORY\_TYPE\_LAST NAME”** (e.g. **517\_Thyroid Cancer\_Basic\_Cano**) and click “Upload”.