

Abstract Submission Guide



## Important Abstract Dates 2021

- Regular Call Open April 14
- Regular Call Deadline June 19
- Regular Call Notification Date July 26
- Late Breaking Abstracts Call Open July 14
- Late Breaking Abstracts Deadline August 4
- Late Breaking Notification Date August 27

**Abstract Categories** 

- Autoimmunity
- Disorders of Thyroid Function
- Health Disparities
- Iodine Uptake and Metabolism
- Thyroid and Development
- Thyroid Cancer
- Thyroid Hormone Action
- Thyroid Hormone Metabolism and Regulation
- Thyroid Imaging
- Thyroid Nodules and Goiter



### Abstract Submission

All abstracts must be submitted electronically - <a href="https://app.oxfordabstracts.com/stages/2583/submitter">https://app.oxfordabstracts.com/stages/2583/submitter</a>

Titles should be brief, describe the content of the abstract, and be in title case (This is an Example of Title Case)

Titles should not exceed 50 words and should not contain author names or affiliations

The abstract body should not exceed 350 words

Author(s) are strongly encouraged to save an electronic or printed copy of their abstract for their records before submitting

Tables, graphs, and images are not permitted in the abstract submission but are encouraged to be included in the oral or poster presentations

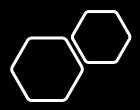
### Abstract Submission

### **Formats**

- Abstracts should include:
  - Objective
  - Methods
  - Results
  - Discussion/Conclusion
- Case Studies should include:
  - Introduction
  - Description of the Case
  - Discussion

### Abstract Submission

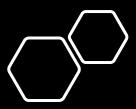
- The data in the abstract can not have been presented at another national or international annual scientific meeting or published
- Authors can submit an unlimited number of abstracts
- There is no limit on the number of authors on an abstract
- You do not have to be an ATA member or have a member sponsor to submit an abstract. However, ATA members do save on registration rates. Join today – <a href="https://members.thyroid.org/join">https://members.thyroid.org/join</a>
- An author is required to register and participate in the annual meeting



### Presentations

The Program Committee will carefully select abstracts to be presented as **Posters**, **Highlighted Posters** or **Orals**. Only 28 high scoring regular call abstracts will be invited for **Oral** Presentations and 7 abstracts will be invited for **Late Breaking Oral** Presentations. All other abstracts will be considered/accepted for **Poster** or **Highlighted Poster** presentation. Requests to change presentation type will not be considered.

All abstracts (oral or poster) are expected to be presented virtually on a preassigned day and time.



### Presentations

Authors will have the option to select which presentation types they are prefer to be considered for. Note that this does not guarantee you will be invited to present your preference. The presentation types are as follows:

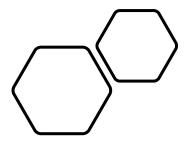
- Poster Virtual Poster with 3-5 minute video
- Highlighted Poster Virtual Poster, 3-5 minute video, and a 5 minute talk with one slide
- Oral 10-12 minute talk during oral abstract session

## Abstract Submission Fee

 The abstract submission fee is required and is a nonrefundable processing fee, and not based on approval of your abstract submission.

- Regular Call \$50.00 USD
- Late Breaking \$70.00 USD

# Presentation and Meeting Registration



An author of the abstract is required to register and present at the Annual Meeting. Registration for the 90<sup>th</sup> Annual Meeting will open in late Spring. Please check the meeting site for updates - <a href="https://www.thyroid.org/90th-annual-meeting-ata/">https://www.thyroid.org/90th-annual-meeting-ata/</a>.

Inquiries related to the meeting registration should be directed to <a href="meetings@thyroid.org">meetings@thyroid.org</a>.

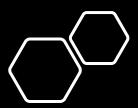
platform.

## Publication of Abstracts

All accepted abstracts will be officially published electronically as a supplement to *Thyroid*® - <a href="https://www.liebertpub.com/loi/thy">https://www.liebertpub.com/loi/thy</a>. They will also be published on the Annual Meeting Virtual Program

Abstract
Submission
Policy &
Author
Responsibilities

The American Thyroid Association (ATA) requests submission of abstracts for consideration at ATA scientific meetings to feature new data presented as posters or oral presentations. The ATA goal is to provide the audience and the media with new data that are unpublished (in print or electronic) which are being publicly presented for the first time. Authors are asked to strictly comply with this requirement; data that are to become available to the public in the setting of a national or international meeting before their presentation at the ATA meeting are not eligible for presentation at the ATA meeting. Data may be submitted for publication before or after abstract submission to the ATA. However, data accepted for publication prior to the ATA meeting would REQUIRE the authors to request the publisher to embargo their publication (electronic and print) until 8:00 am local time the first day of the ATA meeting, or would REQUIRE the authors to withdraw their abstract from the ATA meeting. Many editors are favorable to embargo requests because of the attention that may be drawn to the publication after original presentation of the data at a major meeting. Further, the authors are welcome to announce the date and place of their anticipated publication if known. Authors that do not comply with this policy may be restricted from future abstract submissions for a term to be determined by the ATA Executive Committee. Arbitration, if needed, will occur via the ATA Board of Directors.

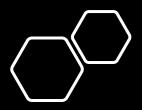


# Media & Press Embargo Policy

The media, companies and institutions issuing press releases, and others are required to abide by the embargo policies governing the ATA's annual meeting. The abstracts selected for presentation at the 90th Annual Meeting of the ATA will be available online before September 30, 2021 published in a special online issue of *Thyroid*, by Mary Ann Liebert, Inc., publishers -

https://www.liebertpub.com/loi/thy. The information contained in the abstracts is embargoed until the abstracts are available online. Coverage of information that goes beyond the scope of the abstract (e.g., additional analysis, commentary, or updated information from those individuals and companies involved in the study) is embargoed according to the following criteria:

- **Oral** presentations: the embargo deadline is the start time of the session in which the presentation is being made.
- **Posters** presentations: the embargo lifts when the poster session in which the poster is presented opens for viewing in the morning (i.e., when the poster hall opens that day).



## Publication Embargo Policy

Data may be submitted for publication before or after abstract submission to the ATA. However, data accepted for publication prior to the ATA meeting would REQUIRE the authors to request the publisher to embargo their publication (electronic and print) until 8:00 am local time the first day of the ATA meeting, or would REQUIRE the authors to withdraw their abstract from the ATA meeting. Many editors are favorable to embargo requests because of the attention that may be drawn to the publication after original presentation of the data at a major meeting.

## Revisions and Withdrawals

### **Revisions**

No edits or additions will be made to the abstract or authors list after August 6, 2021 for Regular Call abstracts. Please send you edits to <a href="mailto:abstracts@thyroid.org">abstracts@thyroid.org</a>. Edits can not be made to Late Breaking abstracts at any point after submission.

It is extremely important that all of the authors review a copy of the abstract PRIOR to submission and the abstract submission deadline.

### **Withdrawals**

Regular Call abstracts can be withdrawn through August 6, 2021 and Late Breaking through September 15, 2021. Please send a separate email with the abstract ID and title to abstracts@thyroid.org.



We look forward to your participation!