2025 AMERICAN THYROID A S S O C I A T I O N ANNUAL MEETING SEPTEMBER 10-14, 2025 SCOTTSDALE, AZ

ABSTRACT SUBMISSION GUIDE



AMERICAN THYROID ASSOCIATION

Optimal Thyroid Health for All

IMPORTANT ABSTRACT DATES 2025

- Regular Call Open February 1
- Regular Call Deadline April 28
- Regular Call Notification Date June 27
- Late Breaking Abstracts Call Open May 27
- Late Breaking Abstracts Deadline June 22
- Late Breaking Notification Date August 1

ABSTRACT CATEGORIES



ABSTRACT SUBMISSION - ELIGIBILITY

- Submission All abstracts must be submitted electronically.
- Meeting Registration An author (the presenter) is required to register and participate in the annual meeting.
- Prior Publication and Presentation The data in the submitted abstract must not have been published or presented at any other national or international annual scientific meeting, except for the 2025 International Thyroid Congress.
- Number of Abstracts Authors can submit an unlimited number of abstracts.
- Number of Authors There is no limit on the number of authors on an abstract.
- Membership Authors <u>do not</u> have to be ATA members or have a member sponsor to submit an abstract. However, ATA members do save on registration rates. Join today – <u>https://members.thyroid.org/join</u>

2025 ITC Encore Abstract Submissions & Presentations Now Allowed

NEW! 2025 ITC ENCORE SUBMISSIONS & PRESENTATION S PERMITTED

 This year the ATA will permit abstracts to be submitted simultaneously to both the 2025 International Thyroid Congress (ITC) and the ATA Annual Meeting. Abstracts accepted and presented at ITC may also be accepted for presentation at the ATA meeting; however, they will not be published in *Thyroid*.

MEETING REGISTRATION AND PRESENTATION REQUIRED

An author of the abstract is required to register and present in person at the Annual Meeting. Registration for the 2025 Annual Meeting will open by the Summer.

Please send registration questions to:

meetings@thyroid.org

thyroid@thyroid.org

ABSTRACT SUBMISSION - FORMAT

- All abstracts must be submitted electronically.
- Titles should be brief, describe the content of the abstract, and be in title case (ex. This is an Example of Title Case).
- Titles should not exceed 50 words and should not contain author names or affiliations.
- The abstract body should not exceed 350 words.
- Author(s) are strongly encouraged to save an electronic or printed copy of their abstract for their records before submitting.
- Tables, graphs, and images <u>are not permitted</u> in the abstract submission but are encouraged to be included in the oral or poster presentations.

ABSTRACT SUBMISSION - FORMAT

- Scientific Abstracts should include:
 - ✓ Objective
 - ✓ Methods
 - ✓ Results
 - ✓ Discussion/Conclusion
- Case Studies* should include:
 - ✓ Introduction
 - ✓ Description of the Case
 - Discussion

ABSTRACT SUBMISSION - FEE

The abstract submission fee is required, is a **nonrefundable** processing fee, and not based on approval of your abstract submission.

- Regular Call \$69.00 USD
- Late Breaking \$99.00 USD

PRESENTATIONS

The Program Committee will carefully select abstracts to be presented as <u>Posters</u>, <u>Highlighted Posters</u> or <u>Orals</u>. The program committee will invite up to 40 high scoring abstracts for <u>Oral</u> Presentations. All other abstracts will be considered/accepted for <u>Poster</u> presentation. Requests to change presentation type will not be considered.

All abstracts (oral or poster) are expected to be presented in-person.

PRESENTATIONS

Authors can select the presentation types for which they prefer to be considered. This does not guarantee an invitation to present in those format(s). The presentation types are in person and as follows:

- Poster Traditional in-person poster presentation during Poster Review Session with an optional 90second video.
- **Oral** Traditional in-person oral presentation with 8minute talk and 4-5 minutes for questions and answers during an Oral Abstract Session.

ABSTRACT PUBLICATION

All accepted abstracts will be published electronically as a supplement to the <u>*Thyroid*®</u> Journal in September 2025 with an exception of abstracts accepted and presented at the 2025 International Thyroid Congress.

POLICY – ABSTRACT SUBMISSION & AUTHOR RESPONSIBILITIES

The American Thyroid Association (ATA) requests submission of abstracts for consideration at ATA scientific meetings to feature new data presented as posters or oral presentations. The ATA goal is to provide the audience and the media with new data that are unpublished (in print or electronic) which are being publicly presented for the first time. Authors are asked to strictly comply with this requirement; data that are to become available to the public in the setting of a national or international meeting before their presentation at the ATA meeting are not eligible for presentation at the ATA meeting. Data may be submitted for publication before or after abstract submission to the ATA. However, data accepted for publication prior to the ATA meeting would REOUIRE the authors to request the publisher to embargo their publication (electronic and print) until 8:00 am local time the first day of the ATA meeting or would REQUIRE the authors to withdraw their abstract from the ATA meeting. Many editors are favorable to embargo requests because of the attention that may be drawn to the publication after original presentation of the data at a major meeting. Further, the authors are welcome to announce the date and place of their anticipated publication if known. Authors that do not comply with this policy may be restricted from future abstract submissions for a term to be determined by the ATA Executive Committee. Arbitration, if needed, will occur via the ATA Board of Directors.

*This does not apply for abstracts accepted and presented at the 2025 International Thyroid Congress and accepted for presentation for the 2025 ATA Annual Meeting

POLICY -**MEDIA & PRESS EMBARGO**

The media, companies and institutions issuing press releases, and others are required to abide by the embargo policies governing the ATA's annual meeting. The abstracts selected for presentation at the be published in a special online issue of *Thyroid*, by Mary Ann Liebert, Inc., publishers -<u>https://www.liebertpub.com/loi/thy in September</u> <u>2025.</u>The information contained in the abstracts is embargoed until the abstracts are available online. Coverage of information that goes beyond the scope of the abstract (e.g., additional analysis, commentary, or updated information from those individuals and companies involved in the study) is embargoed

• **Oral** presentations: the embargo deadline is the start time of the session in which the presentation is being made.

according to the following criteria:

 Posters presentations: the embargo lifts when the poster session in which the poster is presented opens for viewing in the morning (i.e., when the poster hall opens that day).

POLICY -PUBLICATION EMBARGO

Data may be submitted for publication before or after abstract submission to the ATA. However, data accepted for publication prior to the ATA meeting would REQUIRE the authors to request the publisher to embargo their publication (electronic and print) until 8:00 am local time the first day of the ATA meeting or would REQUIRE the authors to withdraw their abstract from the ATA meeting. Many editors are favorable to embargo requests because of the attention that may be drawn to the publication after original presentation of the data at a major meeting.

POLICY – REVISIONS AND WITHDRAWALS

Revisions

No edits or additions will be made to the abstract or authors list after July 10, 2025 for Regular Call abstracts. Please send you edits to <u>abstracts@thyroid.org</u>. Edits can not be made to Late Breaking abstracts at any point after submission.

It is extremely important that all of the authors review a copy of the abstract PRIOR to submission and the abstract submission deadline.

Withdrawals

Regular Call abstracts can be withdrawn through July 10, 2025 and Late Breaking through August 1, 2025. Please send a separate email with the abstract ID and title to <u>abstracts@thyroid.org</u>.

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WE LOOK FORWARD TO YOUR PPRESENTATION!



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