

**AMERICAN THYROID  
ASSOCIATION®  
ANNUAL MEETING  
2023**

**WASHINGTON, DC**  
SEPTEMBER 27 - OCTOBER 1, 2023



**ABSTRACT SUBMISSION GUIDE**



**IMPORTANT  
ABSTRACT  
DATES 2023**

- Regular Call Open – Wednesday, February 1
- Regular Call Deadline – Sunday, April 2
- Regular Call Notification Date – Friday, May 19
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- Late Breaking Abstracts Call Open – Wednesday, May 10
- Late Breaking Abstracts Deadline – Sunday, June 25
- Late Breaking Notification Date – Friday, August 4th

# ABSTRACT CATEGORIES

Autoimmunity

Disorders of  
Thyroid Function

Health  
Disparities/Health  
Equity

Iodine Uptake and  
Metabolism

Pediatrics

Surgery

Pregnancy and  
Development

Thyroid Cancer

Thyroid Hormone  
Action, Metabolism  
and Regulation

Thyroid Imaging

Thyroid Nodules  
and Goiter

Thyroid History -  
NEW!



## ABSTRACT SUBMISSION - ELIGIBILITY

- Submission - All abstracts must be submitted electronically.
- Meeting Registration - An author (the presenter) is required to register and participate in the annual meeting.
- Prior Publication and Presentation - The data in the submitted abstract can not have been published or presented at another national or international annual scientific meeting.
- Number of Abstracts - Authors can submit an unlimited number of abstracts.
- Number of Authors - There is no limit on the number of authors on an abstract.
- Membership - Authors **do not** have to be ATA members or have a member sponsor to submit an abstract. However, ATA members do save on registration rates. Join today – <https://members.thyroid.org/join>

MEETING  
REGISTRATION AND  
PRESENTATION  
REQUIRED

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An author of the abstract is required to register and present in person at the Annual Meeting. Registration for the 2023 Annual Meeting will open in the Spring. Please check the [2023 Annual Meeting Site](#) for updates.

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Please send registration questions to [meetings@thyroid.org](mailto:meetings@thyroid.org).



## ABSTRACT SUBMISSION – FORMAT

- All abstracts must be submitted electronically.
- Titles should be brief, describe the content of the abstract, and be in title case (ex. This is an Example of Title Case).
- Titles should not exceed 50 words and should not contain author names or affiliations.
- The abstract body should not exceed 350 words.
- Author(s) are strongly encouraged to save an electronic or printed copy of their abstract for their records before submitting.
- Tables, graphs, and images are not permitted in the abstract submission but are encouraged to be included in the oral or poster presentations.



## ABSTRACT SUBMISSION - FORMAT

- Scientific Abstracts should include:
  - ✓ Objective
  - ✓ Methods
  - ✓ Results
  - ✓ Discussion/Conclusion
- Case Studies\* should include:
  - ✓ Introduction
  - ✓ Description of the Case
  - ✓ Discussion

*\*Case Studies are not accepted for the Late Breaking Submission stage.*



**ABSTRACT  
SUBMISSION  
- FEE**

The abstract submission fee is required, is a **nonrefundable** processing fee, and not based on approval of your abstract submission.

- Regular Call - \$69.00 USD
- Late Breaking - \$99.00 USD



# PRESENTATIONS

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The Program Committee will carefully select abstracts to be presented as Posters, Highlighted Posters or Orals. The program committee will invite 40 high scoring abstracts for Oral Presentations and 18 high-scoring abstracts for Highlighted Poster Presentations. All other abstracts will be considered/accepted for Poster presentation. Requests to change presentation type will not be considered.

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All abstracts (oral or poster) are expected to be presented in-person.

# PRESENTATIONS

Authors can select the presentation types for which they prefer to be considered. This does not guarantee an invitation to present in those format(s). The presentation types are in person and as follows:

- **Poster** – Traditional in-person poster presentation during Poster Review Session with an optional 90-second video.
- **Highlighted Poster** – Traditional in-person poster presentation during Poster Review Session **AND** separate 5-minute live presentation with 2-3 minutes of Q&A during a Highlighted Poster Session.
- **Oral** – Traditional in-person oral presentation with 8-minute talk and 4-5 minutes for questions and answers during an Oral Abstract Session.

# ABSTRACT PUBLICATION

All accepted abstracts will be published electronically as a supplement to the [Thyroid®](#) Journal in September 2023.

# POLICY – ABSTRACT SUBMISSION & AUTHOR RESPONSIBILITIES

The American Thyroid Association (ATA) requests submission of abstracts for consideration at ATA scientific meetings to feature new data presented as posters or oral presentations. The ATA goal is to provide the audience and the media with new data that are unpublished (in print or electronic) which are being publicly presented for the first time. Authors are asked to strictly comply with this requirement; data that are to become available to the public in the setting of a national or international meeting before their presentation at the ATA meeting are not eligible for presentation at the ATA meeting. Data may be submitted for publication before or after abstract submission to the ATA. However, data accepted for publication prior to the ATA meeting would REQUIRE the authors to request the publisher to embargo their publication (electronic and print) until 8:00 am local time the first day of the ATA meeting or would REQUIRE the authors to withdraw their abstract from the ATA meeting. Many editors are favorable to embargo requests because of the attention that may be drawn to the publication after original presentation of the data at a major meeting. Further, the authors are welcome to announce the date and place of their anticipated publication if known. Authors that do not comply with this policy may be restricted from future abstract submissions for a term to be determined by the ATA Executive Committee. Arbitration, if needed, will occur via the ATA Board of Directors.

# POLICY – MEDIA & PRESS EMBARGO

The media, companies and institutions issuing press releases, and others are required to abide by the embargo policies governing the ATA's annual meeting. The abstracts selected for presentation at the 2023 ATA Annual Meeting will in September 2023 and published in a special online issue of *Thyroid*, by Mary Ann Liebert, Inc., publishers - <https://www.liebertpub.com/loi/thy>. The information contained in the abstracts is embargoed until the abstracts are available online. Coverage of information that goes beyond the scope of the abstract (e.g., additional analysis, commentary, or updated information from those individuals and companies involved in the study) is embargoed according to the following criteria:

- **Oral and Highlighted Poster** presentations: the embargo deadline is the start time of the session in which the presentation is being made.
- **Posters** presentations: the embargo lifts when the poster session in which the poster is presented opens for viewing in the morning (i.e., when the poster hall opens that day).

## **POLICY - PUBLICATION EMBARGO**

Data may be submitted for publication before or after abstract submission to the ATA. However, data accepted for publication prior to the ATA meeting would REQUIRE the authors to request the publisher to embargo their publication (electronic and print) until 8:00 am local time the first day of the ATA meeting or would REQUIRE the authors to withdraw their abstract from the ATA meeting. Many editors are favorable to embargo requests because of the attention that may be drawn to the publication after original presentation of the data at a major meeting.

# POLICY – REVISIONS AND WITHDRAWALS

## Revisions

No edits or additions will be made to the abstract or authors list after July 1, 2023 for Regular Call abstracts. Please send you edits to [abstracts@thyroid.org](mailto:abstracts@thyroid.org). Edits can not be made to Late Breaking abstracts at any point after submission.

It is extremely important that all of the authors review a copy of the abstract PRIOR to submission and the abstract submission deadline.

## Withdrawals

Regular Call abstracts can be withdrawn through **July 1, 2023** and Late Breaking through **August 15, 2023**. Please send a separate email with the abstract ID and title to [abstracts@thyroid.org](mailto:abstracts@thyroid.org).

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**WE LOOK FORWARD TO YOUR  
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